

Reservations:

To secure your date on the event schedule, after clearing the date and time with both the church office and WCC's officiating minister, a \$250 security deposit will be required.

Fee Payment:

All payments for anticipated fees are to be paid to the individuals (i.e. janitor, lights, minister), 30 days prior to your date.

Contract:

You will be required to sign a contract, which among other things, causes the user to assume responsibility for all actions (including damage to facility and contents) of the user's party.

Outside the building:

Only bubbles or real flowers will be allowed.

No bird seed, confetti, etc is permitted.

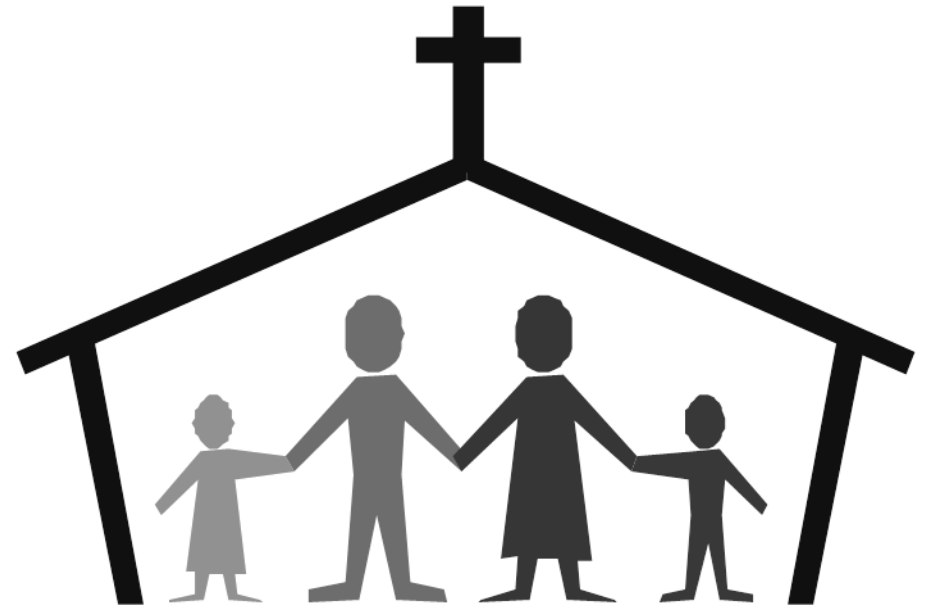
Inside the building:

Artificial flower petals are permitted for the bride's entrance into the Sanctuary. No real flower petals due to crushing/staining.

Only No-drip candles are permitted inside the sanctuary.

Church Coordinator:

A church coordinator will be assigned to you as needed. The coordinator can provide building access if necessary and answer any questions you may have. The coordinator will also determine if you have put the facility back in order after the event.



Planning Your Wedding at

Williamsville Christian Church

Facility Usage & Fee Schedule

Active Members

(As defined in the WCC By-Laws)

Use of Church:

***Sanctuary** N/C

***Fellowship Hall** (Rehearsal &/or Reception) N/C

Whether you use just the sanctuary or both the sanctuary and the fellowship hall, dressing rooms can be provided for both men and women so they can get dressed here.

***Security Deposit** (Is separate from the fees) **\$250**

The security deposit is paid to reserve the facility and ensure proper care of the building. The deposit will be refunded if:

- There is no need for unanticipated repair or cleaning.
- There is no use of unauthorized space or equipment, or moving of sound equipment on the platform.
- There is no use of alcohol, tobacco, or illegal drugs by anyone anywhere on the church property, including the parking lot.

Fees: Are to be paid directly to the workers*

*Sound, Light, & A/V Technician(s) \$125

Assists with facility logistics before, during, and after event.

- If you will have songs played or people singing at your event, a sound technician from WCC must be present. The technician (s) will be there for rehearsal and the wedding.

*Janitorial \$125

*Pastor Love Offering

*Church Coordinator \$10 per hour (1 hour minimum)

Assists with facility logistics before, during, and after event.

Non-Active Members

Use of Church:

***Sanctuary** N/C

***Fellowship Hall** (Rehearsal &/or Reception) N/C

Whether you use just the sanctuary or both the sanctuary and the fellowship hall, dressing rooms can be provided for both men and women so they can get dressed here.

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